



# CHEL TENHAM

## BOROUGH COUNCIL

### Notice of a meeting of Overview & Scrutiny Committee

**Monday, 2 September 2013**  
**6.00 pm**  
**Pittville Room - Municipal Offices**

<b>Membership</b>	
<b>Councillors:</b>	Duncan Smith (Chair), Klara Sudbury (Vice-Chair), Nigel Britter, Barbara Driver, Colin Hay, Helena McCloskey, Ian Bickerton, Diane Hibbert and Chris Ryder

The Council has a substitution process and any substitutions will be announced at the meeting

### Agenda

<b>1.</b>	<b>APOLOGIES</b>	
<b>2.</b>	<b>DECLARATIONS OF INTEREST</b>	
<b>3.</b>	<b>MINUTES OF THE LAST MEETING</b> Minutes of the last meeting held on 16 May 2013	(Pages 1 - 6)
<b>4.</b>	<b>PUBLIC AND MEMBER QUESTIONS, CALLS FOR ACTIONS AND PETITIONS</b>	
<b>5.</b>	<b>MATTERS REFERRED TO COMMITTEE</b> None referred.	
<b>6.</b>	<b>FEEDBACK FROM OTHER SCRUTINY MEETINGS ATTENDED</b> Feedback from Health and Care Overview and Scrutiny Committee held on 16 July attended by Councillor Penny Hall.  A Police and Crime Panel was held on 19 July but no one was in attendance from Cheltenham Borough Council. Minutes are available on the county council website.	
<b>7.</b>	<b>PROGRESS REPORT ON RECOMMENDATIONS FROM GRASS VERGES TASK GROUP</b> Report of the Cabinet Member Sustainability	(Pages 7 - 10)
<b>8.</b>	<b>UPDATES FROM SCRUTINY TASK GROUPS</b> The latest update from all the scrutiny task groups	(Pages 11 - 12)

<b>9.</b>	<b>MEMBER WORKING GROUPS</b> A discussion paper	(Pages 13 - 24)
<b>10.</b>	<b>THE RELATIONSHIP BETWEEN OVERVIEW AND SCRUTINY AND THE CABINET</b> A discussion paper	(Pages 25 - 26)
<b>11.</b>	<b>CABINET MEMBER BRIEFING</b> An update from Cabinet Members to be agreed	
<b>12.</b>	<b>REVIEW OF SCRUTINY WORKPLAN</b> The committee to review their current workplan and decide how they are going to populate their future workplan	(Pages 27 - 38)
<b>13.</b>	<b>DATE OF NEXT MEETING</b> Date of next meeting: 3 October 2013 at 6 pm if required to receive any task group reports, new topic registrations or call ins  If no such business, the next scheduled meetings is on Monday 25 November 2013 at 6 pm	

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